

## **TEAM EXPENSES**

### **1 Scope:**

This policy sets out the list of costs that the Club will cover for each team in the club and specific costs that the Club will not cover.

### **2 Costs the Club will cover**

- 2.1 Playing Equipment: Footballs, sliotars, bibs, cones, water bottles/carriers and first aid supplies. All to be approved in advance and ordered through Games Meetings using appropriate Team equipment order form – available via the Mentors Downloads section of the website.
- 2.2 Referee fees for official fixtures only.
- 2.3 Referee fees for challenge games for U15, U16, Minor and all Adult grades.
- 2.4 After-match food for teams who reach a Championship/Feile/League and juvenile shield final up to a maximum of €120. A receipt is required. Additional expenses incurred will only be reimbursed following prior approval from the Executive Committee.
  - After-match food should be held at the club within 3 months of the final
  - The club has first refusal in providing the after-match food.
- 2.5 Physiotherapist attendance for Senior Teams (not Intermediate or Junior) at Senior Championship and League matches. However, physios are required to submit monthly invoices to the club for payment by bank transfer.
- 2.6 Expenses must be submitted to the relevant Games Section and must be signed by either Chairman or Secretary of that section. Only expenses that have received prior approval can be submitted for reimbursement to the Treasurer.
- 2.7 Valid expenses must be submitted within 8 months of their occurrence. Older originating expenses will be deemed to have expired and will not be reimbursed. Mentors are responsible for the timely submission of expenses.

### **3 Costs the Club will not cover**

- 3.1 Referees fees for juvenile challenge matches up to and including U14.
- 3.2 Hot meals for teams - other than as outlined at 2.4 above.
- 3.3 Refreshments for visiting juvenile teams.
- 3.4 Grants for trips away.
- 3.5 Physiotherapist attendance at matches – other than as outlined at 2.5 above.
- 3.6 Laundry costs for jerseys.
- 3.7 Telephone/Text/Social Media messaging costs.
- 3.8 Travel costs for players travelling home for matches.

